

Quick Reference User Guide
Xiid Corporation



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Mobile Application Installation/Requirements

- **Android Operating System:** Android 11 or Android 12
 - **Apple Operating System:** iOS 13.3 or above
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- Download the Xiid Mobile Application either from the [Google Play Store](#) or the [Apple App Store](#).

Register your App

- Find the Xiid Mobile Application in your list of installed apps on your mobile device/smartphone.
- Tap the icon to open the mobile application.
- The first time that you open the Xiid Mobile Application you will be asked to set a 6-digit PIN.
 - This PIN is an added layer of security to ensure that nobody but you can access your Xiid Mobile App.

Sign Into the Single Sign-On Portal

- On your desktop computer, sign in to your company's Single Sign-On Portal. Your Single Sign-On URL will look similar to: `https://example.us.xiid.im/home/apps/login`
- Enter your **company username** in the **Username or XiidID** box. You may need to provide the full name of your username within your domain. i.e. `username@example.com`.
- Next you will be prompted for your company password. This is the **only** time Xiid will ever ask for your username and password.
- You will be prompted to provide an email address. This email address is used to recover your Xiid credentials if your phone is lost, stolen or broken.
- Xiid will send you a One-Time-Password (OTP) to confirm your email address. Copy the OTP and paste it in the **OTP** field.
- After verifying your email address, a QR code will pop up on the screen for you. Pause here on your desktop and switch back to your mobile phone.

Associate Your Account

- On your mobile device within the Xiid Mobile Application, click the **plus** “+” button.
- Enter a description to help associate the entry in the mobile app to your company User account.
- Next, tap the QRCode button and scan the **QR code** from the Single Sign-On Portal shown on the browser of your **desktop computer**.

Sign In Using the Xiid Mobile App

- Start by navigating your computer's browser to your company's Single Sign-On Portal.
- On the Single Sign-On Portal Screen, you will see a QR Code available under the Username or XiidID text box.
- On your mobile device, open the Xiid Mobile Application, then find your security profile created when you associated your account.
- Tap the four black box icons on the right side of the screen to bring up the QR scanner.
- Scan the QR Code on the Single Sign-On Portal and the Xiid Mobile Application will automatically log you in.

That's it! No usernames, no passwords, no hassle!